



COVENANT VIOLATION POLICY

Effective March 11, 2021

Updated August 12, 2021

COVENANT VIOLATION REPORTING:

- The POA relies entirely on residents to report covenant violations to the POA. Violations should be reported via the website. www.siennaestates.com > Contact Us> Report a Covenant Violation. All violation reporting is strictly confidential.
- Once a violation is reported via the website, the violation will be verified by the POA.

COVENANT VIOLATION NOTIFICATION:

- Residents will be notified of their covenant violation(s) via email. The violation notice will communicate the details of the violation.
- If the POA does not have an email address on file for a particular property, the violation notice will be sent via US Mail.
- If the property is a rental, the homeowner or property manager will also be notified of the violation.

RESIDENT RESPONSIBILITIES:

- Residents (homeowners AND renters) are responsible for knowing what the covenants are. Covenant documents are always available on the website at www.siennaestates.com >General POA Information
- Residents must correct the violation during the time frame communicated in the violation notice.
- Residents must regularly check the email address the POA has on file and/or must open and read the mail sent by the POA. *The POA will not make time frame exceptions for those who do not read their mail.*
- IT IS THE RESPONSIBILITY OF THE RESIDENT TO NOTIFY THE POA THAT THE VIOLATION IS CORRECTED. *If you do not contact the POA, it will be assumed that the violation is ongoing.*
- The POA can be contacted by replying to the violation email or by sending an email to sienna.estates.inbox@gmail.com.

- Once the POA is notified by the resident that the violation has been corrected, it will be verified and no further action will be taken.

COVENANT VIOLATION CONSEQUENCES:

- If the resident does not contact the POA within the time frame outlined in the covenant violation notice, it will be assumed the violation is ongoing and keycard access to the clubhouse and pool will be deactivated.
- If the resident has an ongoing covenant violation for more than 30 days, clubhouse and pool access will be restricted through the end of the following pool season.
- If the resident has 3 or more covenant violations during a consecutive 12-month period clubhouse and pool access will be restricted through the end of the following pool season.
- If the repeated covenant violation is committed by a renter, access to the amenities will be restricted through the end of the following pool season or until the renter moves out of the neighborhood, whichever comes first.
- Long term restricted access to the amenities will be communicated via email to the homeowner/resident on the date the restriction becomes active. See below for information on the appeals process.

NOTE: THIS MEANS A RESIDENT CANNOT HAVE REPEATED OR ONGOING COVENANT VIOLATIONS FOR MOST OF THE YEAR AND THEN EXPECT TO ONLY RESOLVE THE VIOLATIONS TO OBTAIN ACCESS TO THE POOL DURING THE SUMMER.

APPEALS/TEMPORARY PERMISSIONS

- If you have a special circumstance (such as the inability to mow due to a broken mower or broken leg) or require temporary permission (such as parking your camper overnight so you can clean it) you must contact the POA to obtain temporary approval. You can contact the POA via the website at www.siennaestates.com > Contact Us.
- Covenant violation consequences can be appealed by contacting the POA via the website or you can appeal by sending an email to sienna.estates.inbox@gmail.com with the details of your appeal and the clubhouse manager will contact you.